

APPLICATION FOR EMPLOYMENT – LOCKPORT PUBLIC LIBRARY

Preliminary Application for **CLERICAL POSITIONS**
Civil Service Application may be required at later date.

NAME _____ DATE OF APPLICATION _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

SOC. SEC. NO. _____ HOME PHONE: _____

EMAIL: _____ CELL PHONE: _____

POSITION APPLIED FOR _____ FULL TIME _____ PART TIME _____

EDUCATION: State highest grade level or degree obtained, list major subject and any other subjects which you feel might be valuable to you as a library employee.

VOLUNTEER EXPERIENCE: List any volunteer experience you have had which might be valuable to you as a library employee.

EMPLOYMENT EXPERIENCE: List most recent first. Give place of employment, your job title and reason for leaving. (Continue on reverse if necessary)

PLACE OF EMPLOYMENT	JOB TITLE	DATES EMPLOYED	REASON FOR LEAVING
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CIVIL SERVICE STATUS: Are you now on any eligible list for Civil Service? YES ___ NO ___

If yes, state job title _____

Are you now employed? YES ___ NO ___ If yes, may we contact current employer? _____

REFERENCES: Give name, title, address and phone no. for three references who are not related to you.

Name and title	Address	Phone no.
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